



Policy Assessment FAQ

This is your guide to completing the Policy Assessment Checklist. Below you will find tips related to tracking down the information needed to understand the lay of the land in your community.

Bike Walk Every Town Policy Assessment

1. **Active Transportation:** Where do I find my city/village Active Transportation Plan or Bike Plan?
 - a. Check atpolicy.org.
 - b. Reach out to Maggie@activetrans.org.
 - c. Reach out to your Alderman/Trustee ([download sample letter](#))
2. **Complete Streets Policy:** Where do I find my city/village Complete Streets Policy?
 - a. Check atpolicy.org.
 - b. Reach out to Maggie@activetrans.org.
 - c. Reach out to your Alderman/Trustee ([download sample letter](#))
3. **Implementation:** How do I know if my city/village routinely funds the implementation of biking and walking priorities?
 - a. Reach out to your Alderman/Trustee ([download sample letter](#))
4. **Advisory Committee:** How do I know if my city/village has a Bicycle and Pedestrian Advisory Committee, bike club, or citizens' group working to advocate for better biking and walking?
 - a. Check out our [In Your Community](#) webpage. Click on your region and scroll down to the Local Community Resources section.
 - b. Check your city/village website.
 - c. Ask a representative at your local bike shop.
5. **Bike/Ped Staff:** How do I know if my city/village has a staff person that works on bike and pedestrian planning or promotion?
 - a. Reach out to Maggie@activetrans.org.
 - b. Reach out to your Alderman/Trustee to find which city/village staff members to contact.
6. **Crash Reduction:** Where can I find information about crash reduction and safety?
 - a. Reach out to your Alderman/Trustee ([download sample letter](#))
 - b. Check out resources via the [Vision Zero Network](#). Click on the map to learn about what smaller cities and suburbs are doing.
7. **Land Use:** How do I know if my city/village has embraced development that is mixed-used and dense over isolated, homogenous developments like office parks, shopping malls, and regional schools?
 - a. Reach out to your Alderman/Trustee ([download sample letter](#))
8. **Developer Design Guidance:** How do I know if my city/village uses updated developer design guidance that includes bike and pedestrian-friendly designs?
 - a. Reach out to your Alderman/Trustee ([download sample letter](#))

Additional Policies

1. **Safe Routes to School:** How do I know if my community is engaged in the Safe Routes to School Program or similar programming that prioritizes walking and bicycling education or encouragement initiatives for students?
 - a. Reach out to your local school administrators, parent teacher organizations, and school board to see if there are any schools in the area administering biking and walking curricula.
 - b. Reach out to Active Trans staff Maggie@activetrans.org. Our team has worked with a number of communities throughout the region on developing and implementing Safe Routes to School Programs and may have more information about your community.
2. **Bike/Walk to School:** How do I know if schools in my community participate in International Walk and Bike to School Day?
 - a. [Check the International Walk and Bike to School Day website.](#)
3. **Educational Programs:** Where do I find information about education opportunities in my city/village?
 - a. Check your city/village website or local park district website.
 - b. Schedule a meeting with your Alderman/Trustee to understand how your city/village is prioritizing bike and pedestrian education.
4. **Bike/Ped Events:** Where do I find information about bicycle or pedestrian events held by the community or city/village?
 - a. Check your city/village website.
 - b. Ask the Bicycle and Pedestrian Advisory Committee, bike club, or a representative at your local bike shop.
5. **Bike to Work:** How do I know if my community participates in the annual Bike to Work Week/Bike Commuter Challenge?
 - c. Check out our [Bike Commuter Challenge webpage.](#)
 - d. Ask the Bicycle and Pedestrian Advisory Committee, bike club, or a representative at your local bike shop.
6. **Law Enforcement:** How do I know if my community's law enforcement officers are trained on the rights of all road users?
 - a. Call your local police department and ask to speak to the individual in charge of traffic enforcement.
 - b. Attend a local public safety meeting to speak directly with local law enforcement.
7. **Zoning and Land Use:** Where do I find my city/village zoning ordinance?
 - a. Check your city/village website.
 - b. Reach out to your Alderman/Trustee ([download sample letter](#))